

MEMORANDUM

TO: Soojin Kim
Art and Art History
Eastern Connecticut State University

FROM: William M. Salka
Provost and Vice President for Academic Affairs

RE: 2023 – 2024 CSU-AAUP University Research Grant Award

DATE: April 21, 2023

Congratulations! Your 2023 – 2024 CSU-AAUP University Research Grant proposal titled “Mom Pae: Pants of Labor” was approved for funding in the amount of \$4000. Please note that this award is contingent on approval by the Board of Regents in their May 2023 meeting.

Please submit (a) your budget and (b) a completed National Science Research Questionnaire to grants@easternct.edu. These forms can be located via the following link <https://www.easternct.edu/fiscal-affairs/accounting-grants.html> and sent electronically, and they are attached to this email. **These forms (both your budget and research questionnaire) must be returned to the Grants email no later than May 5, 2023.**

Stipends will be processed upon submission of a Part Time Faculty Authorization form, which must be received before June 28, 2024. That form can be located on the Human Resources website.

The Faculty Research Grant Guidelines established **June 28, 2024** as the account termination date. Any unspent funding at that time will be returned to the University Research Grants account and will be used to augment future allocations to support faculty research. To close all grant accounts on time, extensions will not be approved. If you vary from your original proposal, you must complete a revised budget form and submit it to the grants@easternct.edu email address for approval.

Please note that per Article 9.10 (University Research Grants) of the CSU-AAUP/BOR Collective Bargaining Agreement, “within three (3) months of the termination date of a grant, the principal investigator(s) shall submit to the Committee and the Chief Academic Officer at the appropriate University a report describing the results of the research and shall include a detailed accounting of the funds granted. Any funds unaccounted for shall be returned to the University.” Eastern’s representatives to the Research Grant Committee in the 2023– 2024 cycle are Dr. Jeffrey Calissi, Dr. Mizan Khan, and Dr. Phyllis Lee. Per the contract, a copy of your report should be sent to both the Provost and grants@easternct.edu email address by **October 4, 2024**. The Provost will make the reports available to the committee.

Again, congratulations. Please let me know if you have any questions regarding this process.

Thank you,



cc: Ms. Shirley Audet, University Controller