

Aaliyah Norton

Art 490 – Internship

Employer: Candance DeAngelis - Director of Student Center

Graphic Design Intern

Job Description: Intern is to use canva and adobe studios to create flyers, programs, and other designs needed by any of the following three departments: Family and leadership events, clubs and organizations, and/or commuter events. Intern will work with the designated pro staff of the departments to go through ideas and drafts before sending the final design.

Week	Date (W)	Tasks	Date (F)	Tasks
1	8/30 (3 Hours)	<ul style="list-style-type: none"> - Look at past social media posts and brainstorm new marketing ideas. - Redesign the student activities brochure. 	9/1 (3 Hours)	<ul style="list-style-type: none"> - Started to create a flyer for a commuter event (Joengo)(canva) - Researched and created folders for different departments and got logos and CYMK/RBG color codes for Easterns' colors.
2	9/6 (3 Hours)	<ul style="list-style-type: none"> - Finished a flyer and Instagram post draft and sent it out for Joe N GO event. (canva) - Started a redesign of the "Tell Somebody flyers and sticker." (InDesign) - Gotten my next commuter event assignment 	9/8 (3 Hours)	<ul style="list-style-type: none"> - Created a flyer and Instagram post for a commuter event "Mug Monday". - Continued my redesign for the "tell somebody flyer"
3	9/13 (3 Hours)	<ul style="list-style-type: none"> - finished a design for the commuter event "Mug Monday". (canva) - Resized flyers in photoshop for web and paper advertising use for the fall concert. 	9/15 (3 Hours)	<ul style="list-style-type: none"> - Started and finished the first draft for the family day program (InDesign) - Created a leaf background and add paragraph types for the names, locations, and activities.
4	9/20 (3 Hours)	<ul style="list-style-type: none"> - I got feedback on my family day program and fixed some titles, and locations, and colors. - Worked on flyers for 2 events for the clubs and organization department. Club council and FRP workshop. (canva) - Finished the tell somebody flyer and sent for approval. (Illustrator) 	9/22 (3 Hours)	<ul style="list-style-type: none"> - Finished the Tell Somebody flyer and sticker template and sent it for review. (InDesign) - Started the flyer for You@Eastern with the media tool kit provided. (illustrator) - Adjusted my hours.

Finished Designs below:

Eastern Celebrates: Family Day

10:30 AM - 4:00 PM	Bookstore Opens Student Center
10:30 AM - 4:00 PM	"Call Sol" The Legacy of Sol Lewitt Fine Arts Instructional Center, Art Gallery
11:00 AM - 2:00 PM	Starbucks Opens Student Center, Food Court
11:00 AM - 1:30 PM	Check-In Student Center, Mezzanine
11:00 AM - 2:00 PM	Pumpkin Decorating Student Center, Patio
11:00 AM - 3:00 PM	Family Photo Challenge * Register in advance for the link to participate GooseChase App
11:00 AM - 3:00 PM	Family Photo Station ft. The Giant Adirondack Chair Student Center, Lobby
11:00 AM - 3:00 PM	Fun Booths Student Center, Betty Tipton Room * Maroon Pass Only
11:45 AM - 12:00 PM	Alumni March Sports Center, Lobby * To welcome alumni before the lunch buffet stations open, line up in the hallway of the Sports Center Lobby.
12:00 PM	Men's Soccer vs. Castleton University Mansfield Athletic Complex
12:00 - 2:00 PM	Barbecue Lunch Sports Center, Lobby * Seating will be available in the Gymnasium and the Student Center Lobby

Eastern Celebrates: Family Day

12:00 - 2:00 PM	Acoustic Performance Ft. Matt Jackson Student Center, Lobby
12:00 - 3:00 PM	School Spirit Temporary Tattoos and Popcorn *Co-sponsored by the Unity Wing Student Center, Vendor Tables
1:00 PM	Men's Rugby vs. Trinity College Mansfield Athletic Complex
1:00 PM	Student Club Performances Student Center, Lobby
1:00, 2:00, 3:00 PM	Planetarium Show Wickware Planetarium * Advanced sign-ups required
1:30 PM	Scenes from "Blood on a Cats Neck" Fine Arts Instructional Center, Proscenium Theatre
1:30 & 2:30 PM	Campus Walking Tour Meet at the Student Center, Information Desk
1:30 PM	My Story Takes Flight: Story Time with Dr. Mama Student Center, Theatre
1:30 - 3:30 PM	Blue Chip Ice Cream Food Truck Fine Arts Instructional Center, Amphitheater
3:00 PM	Field Hockey v. UMASS Dartmouth Mansfield Athletic Complex
2:30 PM	Music Faculty Recital Series Featuring David Ballena, Piano & Thread City Jazz Trio Fine Arts Instructional Center, Concert Hall 103
2:30 PM	Movie Showing: The Lorax Student Center, Theatre



TELL SOMEBODY

If you see any concerning behavior,
report it using the Tell Somebody report.

EVEN WARRIORS NEED HELP TOO!



EASTERN

CONNECTICUT STATE UNIVERSITY

TELL SOMEBODY

If a member of the University observes or experiences any concerning behavior and needs to be brought to the attention of the Threat Assessment Team (TAT) or the Student Intervention Team (SIT), individuals may report the behavior by using a Tell Somebody report (scan QR code to access). You have the option to submit the report anonymously. Once a report is submitted, a copy is emailed to the entire team for appropriate review and action.




EVEN WARRIORS
NEED HELP TOO!

Additional
Contact
Information

Dean of Students:
Kemesha Wilmot
(860) 465 - 5247
If you don't know whether to be concerned about another student's behavior, contact the Dean of Students for guidance and support.

Director of Student Conduct:
Dwayne Cameron
(860) 465 - 0063
If you need to consult with someone about a student's disruptive behavior and the University disciplinary System, contact Student Conduct.

Counseling And
Psychological Services
(860) 465 - 0181
If you need to consult with someone about a student in emotional distress contact the Counseling and Psychological Services Office (CAPS).

Human Resources
(860) 465 - 4650
If you don't know whether to be concerned about a faculty of staff member's behavior, contact Human Resources for guidance and support.

WITHOUT SLEEP,
YOU'RE NOT
YOUR BEST

YOU

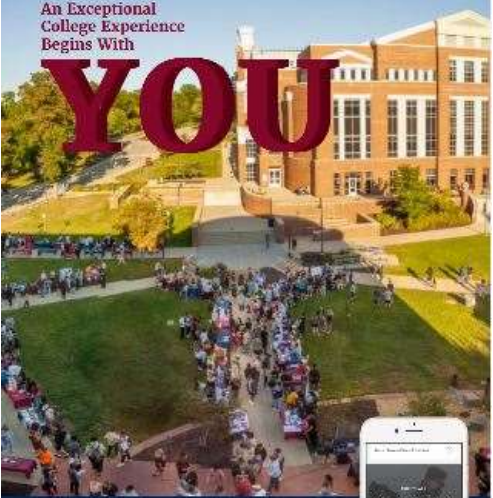



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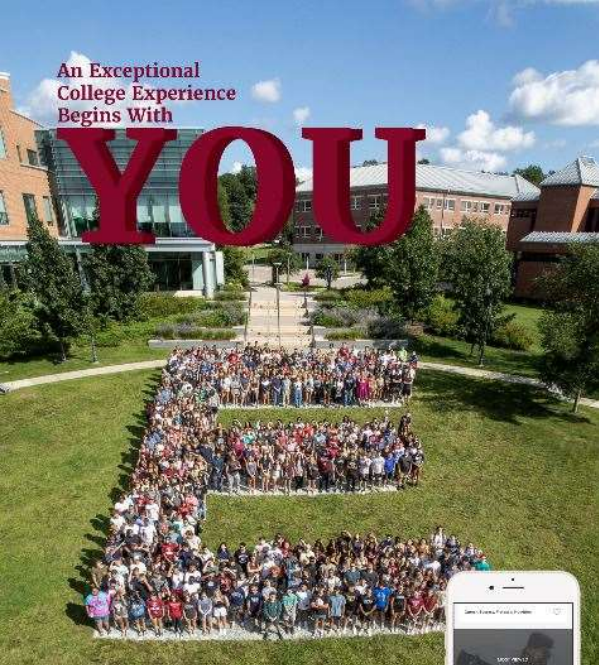

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JOE N' GO

SEPTEMBER 12TH
9:30 - 10:30 AM

SHAKESPEARE GARAGE
2ND FLOOR ENTRANCE

JOIN YOUR FELLOW
COMMUTERS FOR SOME
COFFEE, TEA, AND
PASTRIES!