



EASTERN CONNECTICUT STATE UNIVERSITY
A Liberal Education. Practically Applied.

Date: May 11, 2022

TO: Soojin Kim - Arts & Sciences - Art & Art History

FROM: Patricia Szczys, Interim Dean, School of Arts & Sciences

Niti Pandey, Interim Dean, School of Education & Professional Studies and Graduate Division

RE: 2022 Summer Curriculum Development Grants

Congratulations! The Summer Curriculum Development Grant Committee reviewed your proposal “*ART 330 Package Design – Revising Existing Major and Minor Elective Course*” and has awarded you \$500. While this may not be the total amount you requested, the committee hopes that you will be able to accomplish at least a portion of your project with this support. This year, the committee evaluated 49 applications in a highly competitive pool and supported all applications that addressed one of the grant priorities.

A special budget account will be set up for the purpose of conducting this project. You can find an “[AAUP Summer Curriculum Development Award Budget Plan](#)” document on the fiscal affairs website. Please reallocate the expenses you projected in your proposal to reflect the award amount using this document. You must submit this completed document to grants@easternct.edu by **May 20, 2022**.

You will be required to submit a report by **August 5, 2022**. Reports should include a summary of research conducted as a background for the work, and rationale and detailed plan for implementation, enhancement, and assessment of the practice. For those developing courses for inclusion in the new LAC, the report should include the completed course tool and course syllabus. Reports will be posted to the Academic Affairs website. Please submit your final report online using this link: [Summer Curriculum Reports 2022](#). If part of your budget includes a stipend, you will also need to upload your part-time authorization form, which you can find on the Human Resources “forms” site: <https://www.easternct.edu/human-resources>.

Expenses for food or supplies may be accessed during the summer. Stipends (i.e., Part-time Faculty Assignment Authorization) will be processed upon submission of final reports. Grant funds not used by the termination date, August 19, 2022, will be automatically returned to the University for future use as mandated by the CSU-AAUP Collective Bargaining Agreement.

Congratulations and best wishes for the successful completion of your project!

Cc: James R. Howarth, Vice President for Finance and Administration

Amanda Irwin, Administrative Assistant, Academic Affairs

grants@easternct.edu, Fiscal Affairs